

Capital Area Human Services District Board Meeting
Monday, March 5, 2012

Staff Present: Kay Andrews, Christy Burnett, Barbara Wilson Dana Carpenter, Ph.D., Gail Hurst, Kathy D'Abor, Rev. Louis Askins, Victoria King, Sandi Record, Becky Katz, Amy Betts, Jermaine Watson, Wayne Delapasse, Gary Spillman
Staff Absent: Tandra Davidson and Kay Long

CAHSD Executive Staff Members: Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

Signature of Executive Director: _____ Date: _____

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of Agenda Approval of February 6, 2012 Minute	Jermaine Watson, Chairman	The Board meeting was called to order at 3:06pm by Jermaine Watson, Chairman. Motion for approval of the February 6, 2012 minutes as written with the consent for the March agenda made by Christy Burnett. The motion was seconded and there were no objections.	
Reports from Executive Director			
Reports from Executive Director Unlicensed Group Homes	Dr. Kasofsky	Dr. Kasofsky provided an update regarding her work with Representative Ponti to create rules for unlicensed group homes. She reported that they recently had a meeting with the Office of Elderly Affairs. This agency has oversight over the group homes. The Office of Elderly Affairs indicated to Dr. Kasofsky and Representative Ponti that they are in the process of strengthening the rules for licensed group homes. Representative Ponti and Dr. Kasofsky were told that the non-licensed group homes are not legal and the Office of Elderly Affairs is not inclined to develop rules for something that shouldn't exist and cannot be regulated. The only recourse would be to shut down the unlicensed group homes which would be a problem for those currently living in those homes. The new regulations for group homes being proposed adequately address concerns.	
Operation CeaseFire	Dr. Kasofsky	Dr. Kasofsky explained that Operation CeaseFire is an anti-gun violence program identified by the CAHSD Prevention Staff. The program began in Boston, then moved to Chicago, IL, Newark, NJ, Baltimore, MD and is now being started in New Orleans. Nothing was done when initially brought to the EBR Parish District Attorney's attention a year ago but he is now involved along with an interfaith group, Sid Gautreaux, East Baton Rouge Parish Sheriff & Don Cazayoux, US Attorney for the Middle District of Louisiana and different levels of Federal law enforcement. The community wants to implement the program and there is discussion regarding hiring a program Executive Director. The program also focuses on drug	

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Operation CeaseFire	Dr. Kasofsky	<p>sales/markets as well. Certain zip codes will be targeted where there are known issues with gun violence. The plan would be to identify the perpetrators and invite them to a meeting. During this meeting, law enforcement makes it very clear to the perpetrators the way it is going to be. This has been heavily studied and much success is reported.</p> <p>The Board members were asked to look at the abstract behind Tab 2. Dr. Kasofsky explained that March is “Problem Gambling Month”. Governor Jindal has just recently signed a proclamation to increase the awareness of this issue. There will be a forum at CAHSD with Matricia Green, CAHSD’s onsite treatment provider tomorrow evening. Everyone is welcome. Dr. Kasofsky provided information on upcoming radio spots with Matricia Green and Mike Steinkamp.</p>	
Electronic Medical Record (EMR)	Dr. Kasofsky	<p>Dr. Kasofsky provided an update regarding the contract status with UniCare. CAHSD, with two other participating Districts and attorneys, met with UniCare via video conference. She stated that there was an amicable ending to the contract effective February 8th. There will be no other expenses incurred beyond what has already been paid.</p>	
Clinical Advisor (CA)	Dr. Kasofsky	<p>Dr. Kasofsky provided information relating to Clinical Advisor. She explained that Magellan requires anyone who is providing mental health services to Medicaid recipients or Medicaid Waiver recipients to use Clinical Advisor, their electronic medical record. Clinical Advisor was to become active on 3/1/12 but none of the providers have been able to use the electronic record due to system issues. This creates a problem for CAHSD because the CAHSD system utilized for electronic progress note/plans was “taken down” and is now available only for archival use. This means that CAHSD clinicians are now hand writing their notes/plans which will need to be entered at a later date. It was a huge endeavor to attempt to get the entire State up and running. Dr. Kasofsky stated that she is asking managers to maintain a positive attitude throughout the Clinical Advisor implementation process.</p>	
Magellan Implementation	J. Kasofsky	<p>Dr. Kasofsky presented a Power Point originated by Kathy Kliebert providing information regarding the Louisiana Behavioral Health Partnership. Copies of the slides were included for the Board members to review.</p> <p>Dr. Kasofsky explained to the Board that the presentation is to be considered as part of the Board’s training for CARF accreditation.</p> <p>Dr. Kasofsky explained to the Board that 40% of CAHSD’s Adult Clients</p>	

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Magellan Implementation	J. Kasofsky	<p>are Medicaid eligible. This means that when those clients receive a billable service, Medicaid is billed and we are reimbursed.</p> <p>About 90% of children in CAHSD's clinics and school sites are approved for LaCHIP. This is Louisiana Children's Health Insurance Program.</p> <p>Dr. Kasofsky explained the 1915(i) Waiver. Clients who were considered indigent in the past may be recipients of the Waiver. This Waiver enables those clients to be eligible for some, but not all, of the Medicaid benefits. Dr. Kasofsky explained that the 1915(i) Waiver Adults may come to CAHSD for mental health or substance abuse treatment but cannot go to a private provider, for example, Bayou Health (physical health).</p> <p>Dr. Kasofsky provided an overview of the State Management Organization (SMO) and scope of services. She explained that the SMO is basically Magellan.</p> <p>There was discussion regarding the cost involved in providing services to the rural parishes. As noted in the End's Policy for this year, a Practice Management company has been hired to assess the cost for services provided by CAHSD to determine what facilities and processes CAHSD is losing money and time on. This information positions CAHSD to be able to use this data to show an insurance company what is working and how much it costs to deliver.</p> <p>Dr. Kasofsky stated that CAHSD will pursue hiring of child/adult psychiatrists, child/adolescent medical psychologists, and nurse practitioners certified in psychiatry/primary care.</p> <p>She explained that anyone providing treatment that will be billed to Medicaid through Magellan must be (1) certified through the Office of Behavioral Health and (2) contracted with Magellan and credentialed individually or through a credentialed facility.</p> <p>Magellan and Office of Behavioral Health are both offering training needed to complete various required forms. Magellan will also be providing e-learning courses.</p> <p>About 2500 youth with most complex needs fall under the Coordinated System of Care (CSoc) along with 50,000 children and about 100,000 adults</p>	

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Magellan Implementation	J. Kasofsky	<p>with serious mental illness and addiction problems.</p> <p>Dr. Kasofsky explained the assessment/authorization process and use of the Level of Need form. CAHSD will develop an Independent Assessor Unit and the staff will report to the Executive Director, not clinic managers.</p> <p>Dr. Kasofsky provided information on payment of services. Funding comes from: Department of Education, Juvenile Justice, Department of Child & Family Services, Capital Area and others.</p> <p>An overview and a copy of the internal newsletter, CAHSD Count Down, was provided to show how communication is working.</p>	
CARF Accreditation	Dr. Kasofsky	<p>CAHSD is still moving toward CARF accreditation with the survey to take place in September or October 2012. A Policy Governance Power Point will be presented at the next Board meeting. The Power Point will provide information regarding the role and responsibilities of being a CAHSD Board member.</p>	
MHERE	Dr. Kasofsky	<p>There was discussion regarding the MHERE handout in the packet. This handout provides information relating to EKL/MHERE cuts and their effects. Dr. Kasofsky stated that LSU overspent its budget a few months early and as a result (1) closed a pediatric clinic in this region that provided services to approximately 4,000 children (2) closed half (20) of the beds at the MHERE effective March 5, 2012 and (3) closed 5 ER beds at EKL. She is working to keep the MHERE beds because they are needed in the community.</p>	
Accountable Care Organization	Dr. Kasofsky	<p>Dr. Kasofsky explained what an Accountable Care Organization is. She stated that it is another transition of healthcare whereby area hospitals form networks with local providers. (School based health centers in East Baton Rouge Parish are now being managed by OLOL.) CAHSD is written into an OLOL grant application to the Federal Government for approximately 30 million dollars. CAHSD is the community based mental health center with OLOL.</p>	
Pointe Coupee Health Care Advisor	Dr. Kasofsky Gail Hurst	<p>Gail Hurst and Dr. Kasofsky provided an account of their year's work in Pointe Coupee. Dr. Kasofsky stated that V. Gettys is very excited about the outcome. Ms. Hurst was thanked and congratulated for obtaining final approval of this program from the Hospital District Board.</p>	
Budget	C. Nacoste	<p>C. Nacoste provided the following budget information. Current budget is \$30,579,000.00. Next year's budget is \$30,399,000.00. There is a \$2.8 million funding swap for Magellan Managed Care which means that CAHSD will need to bill and collect for services in that amount</p>	

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Budget	C. Nacoste	<p>or experience a deficit.</p> <p>LINCCA, formerly known as Texas 2 Step, is funding used for ACT/FACT Team. This program is being converted to Magellan's billable services as well and these funds will be removed from the budget.</p> <p>The \$652,000 removed from the next year as it was originally in the budget to pay for last year's 27th pay period and is from the statutory dedicated funds. Dr. Kasofsky explained that the \$652,000 removal, therefore, doesn't impact CAHSD operations.</p> <p>There was discussion regarding obtaining the names and resumes of people in the community who may be interested in serving on the CAHSD Board. The names and resumes will be submitted to the parish governments with board members whose terms are nearing completion for consideration.</p>	
Board Membership	Dr. Kasofsky		
Reports from Chairman			
Board Policy Review by Direct Inspection/Board Business	Chairman	<p>There was discussion regarding the issues relating to the bylaws and quorum.</p> <p>Recommended changes reviewed by the CAHSD attorney will be presented at the next meeting for review and approval.</p>	
Board Training Discussion	J. Kasofsky	<p>CAHSD Board members agreed that our present training needs pertain to CARF accreditation and knowledge of the LA Behavioral Health Partnership that can be provided during scheduled Board Meetings.</p>	
Bylaw Review: Board Attendance and Quorum	Kay Andrews	<p>It was stated by Ms. Kay Andrews that the by-laws need to be corrected to reflect a change in the District legislation that "2" not "4" nominees are required by the Governor's Office to select each single appointee. This will be put in writing for the April board meeting and voted on in May. The definition of "quorum" was discussed and it was decided that Kay Andrews and Dr. Kasofsky will meet and present a recommendation for discussion at the next board meeting and vote on in the May meeting. The CAHSD lawyer will be consulted.</p>	
Policy Review: Monitoring Executive Director's Performance Community Participation	Amy Betz	<p>It was determined that the CAHSD Board is operating as prescribed by the policy and is in compliance.</p>	
		No Report	
Next Meeting		The next Board meeting will be held on April 2, 2012 at 3:00 p.m. at 4615 Government Street, Building 2, Room 200.	